

**Minute of meeting of River Clyde Homes' Board
held via Microsoft Teams on Tuesday 29th September 2020 upon
conclusion of the AGM**

	Name	Designation
Present	Jillian Moffat (JM) Marilyn Beveridge (MB) Graeme Brooks (GB) Chris Curley (CC) Jenny Speck (JS) Gillian McLees (GMcL) Tom Ferrier (TF) John Quinn (JQ) Jenny Speck (JS) Christopher Morgan (CM)	Board Member (Chair) Board Member Board Member Board Member Board Member Board Member Board Member Board Member Board Member Board Member
Others in Attendance	Richard Turnock (RT) Sandra McLeod (SMcL) Siobhan O'Kane (SO) Freya Lees (FL) (up to item 5.1)	CEO Executive Director Customer Experience Minute Taker Board Support and Development Consultant (North Star)

1. Sederunt, welcome introduction and apologies

JM welcomed all and sederunt as outlined above.

2. Declarations of Interest

The Board noted the declarations of interest made by JM and CM related to their positions on the subsidiary company Board.

3.1 Appointment of Chair of the Board

The Board:

- **Approved the appointment of Jillian Moffat as the Chair of the Board**

3.2 Appointment of Vice Chair of the Board

The Board:

- **Approved the appointment of Marilyn Beveridge as Vice Chair of the Board**

3.3 Appointment of Committees

The Board:

- **Approved the following Committee appointments:**

Audit and Risk Committee

Tom Ferrier
Jillian Moffat
Gillian McLees
Chris Curley
Christopher Morgan

Social Landlord Operations Committee

John Quinn
Jenny Speck
Graeme Brooks
Marilyn Beveridge

Remuneration and Nominations Committee

Marilyn Beveridge
John Quinn
Tom Ferrier
Jillian Moffat

3.4 Appointment of Chair of the Committees

The Board:

- **Approved Tom Ferrier as Chair of the Audit and Risk Committee**
- **Approved John Quinn as Chair of the Social Landlord Operations Committee**
- **Approved Marilyn Beveridge as Chair of the Remuneration and Nominations Committee**

3.5 Appointment of Company Secretary

The Board:

- **Appointed Richard Turnock as the Company Secretary**

4.1 Minute and Confidential Minute of Board Meeting held 25th August 2020

The Board:

- **Approved the minutes as a true record.**

4.2 Action Tracker

Board

The Board noted that this action has been postponed until further notice.

Social Landlord Operations Committee

The Board was advised that action 1 will be presented to the Committee in October and action 2 has been postponed until further notice.

Audit and Risk Committee

The Board was advised that the outstanding action has been completed.

5.1 Board Member Appraisals Report (Confidential Item)

This is contained within the Confidential Minute.

5.2 Governance Update and Policy Approval

5.2.1 The Board was presented with this report and was further advised that in addition to the Notifiable Events Register, RCH currently submit a monthly return to the SHR to provide an update on certain business areas that could potentially be impacted by the pandemic.

5.2.2 The Board was advised that the Board Member Expenses and Allowances Policy has been reviewed and is now on the updated policy template; incorporates clearer recognition of Board members across the Group; and makes reference to stipends paid to the Chairs of the Boards.

The Board:

- **Noted the entries on the Notifiable Events Register**
- **Noted the entries on the Gifts and Hospitality Register**
- **Approved the revised Board Members Expenses and Allowances Policy**

5.3 General Membership Policy and Application

5.3.1 (The decision regarding the General Membership Application is contained within the Confidential Minute.)

5.3.2 The Board was advised that the policy had been reviewed in line with the updated Articles of Association and that this would be used in the upcoming General Membership recruitment exercise. The Board was assured that every effort will be made across the organisation to recruit new General Members as the importance of an active general membership that is reflective of our customer base is recognised.

The Board:

- **Approved the Revised General Membership Policy**
- **Noted the plan to recruit new General Members**

6.1 Draft Minute and Confidential Minute from the meeting of the HFS Board on 8th September 2020 (Confidential Item)

Contained in the Confidential Minute.

6.2 CEO Update (Confidential Item)

Contained in the Confidential Minute.

Date of next meetings