

Your Guide To:  
**HOUSING ACT SCOTLAND**



# Introduction

We hope you find this booklet useful as it explains a number of changes to your tenancy agreement following the Scottish Government's introduction of the Housing (Scotland) Act 2014.

The Government has told us to make these changes in two stages;

- The first stage of changes come into force on 1st May 2019 and we have shown which areas this applies to at each section. We also have a range of fuller advice and guidance for tenants available on request and on our website.
- The second stage of changes come into force on 1st November 2019 and we have shown which areas this applies to at each section. We also have a range of fuller advice and guidance for tenants available on request and on our website.

One of the most important things to note is that you must tell us of everyone who is living with you in the house and you must keep us up-to-date with any subsequent changes. Failing to do this will affect any future changes you might want to make to the tenancy.

## Telling us about changes to your household

To ensure that your tenancy rights are protected it is very important to ensure that you advise us of any changes to your household.

This includes telling us about anyone who has previously moved in with you who you haven't already told us about, and when anyone moves into or out of your home in the future at the time they do so.

If you are unsure about whether you have told us about anyone who has moved into your home, let us know now. This is particularly important if someone has given up their home to move in and care for you.

You can do this by: Completing the enclosed permission to reside application and returning it in the freepost envelope supplied.

We will acknowledge receipt of your notification.

# Ending a Scottish Secure Tenancy Agreement

## By Court Order

This change will come into effect from **1 May 2019** but does not apply if we served the notice on you before that date.

The Act changes the way in which a Scottish secure tenancy can be ended following a conviction for serious antisocial or criminal behaviour. Section 14(2) of the 2014 Act means that a court does not have to consider whether it is reasonable to make an order for eviction where the landlord has grounds for recovery of possession under Schedule 2 paragraph 2 of the Housing (Scotland) Act 2001.

These grounds are:

That the tenant (or any one of joint tenants), a person residing or lodging in the house with, or subtenant of, the tenant, or a person visiting the house has been convicted of:

- (a) using the house or allowing it to be used for immoral or illegal purposes, or
- (b) an offence punishable by imprisonment which was committed in, or in the locality of, the house.

This means that we can end a Scottish secure tenancy if someone living in or visiting the home is convicted of a serious offence in the area of the house. It allows us to end the tenancy where behaviour has had a serious impact on neighbours or others in the community.

A serious offence is one that the offender could have been imprisoned for, whether or not they actually were sentenced to imprisonment.

If we are intending to end your tenancy in this way, we would serve a notice on you advising that we intend to seek recovery of possession of the property. That would be done within 12 months of the conviction (or, if it was appealed unsuccessfully, of when the appeal ended).

A tenant has a right to challenge a landlord's decision to take court action to end the tenancy on these grounds.

# Adapted Properties

This change will come into effect from **1 May 2019**.

Section 15 of the 2014 Act allows any social landlord to ask a sheriff to grant an order to end the tenancy of an adapted property that is not being occupied by anyone who needs the adaptations. This only applies where the landlord requires the property for someone who does need the adaptations. If this situation happens we would give you notice before applying to the sheriff. We would offer you suitable alternative accommodation. You would be able to ask the sheriff to consider whether our actions were reasonable and to challenge the suitability of the alternative accommodation.

## Conversion to a Short Scottish Secure Tenancy for Antisocial Behaviour

This new ground to convert a tenancy will come into effect from **1 May 2019**

Section 7(2) of the 2014 Act extends the circumstances when we could serve you with a notice converting your Scottish secure tenancy to a short Scottish secure tenancy. This means that in certain circumstances we can change your tenancy agreement to a different type of tenancy agreement called a short Scottish secure tenancy which gives you fewer rights and less protection from eviction than a Scottish secure tenancy. A short Scottish secure tenancy has a fixed duration, unless we agree to extend it or convert it back to a Scottish secure tenancy.

The circumstances now include any situation where a tenant or someone living with the tenant has acted in an antisocial manner, or pursued a course of conduct amounting to harassment of another person. This conduct must have been in or around the house occupied by the tenant and it must also have happened in the 3 years before the notice is served.

Section 7(2) of the 2014 Act also places new requirements on social landlords when issuing a notice to a tenant converting a tenancy to a short Scottish secure tenancy as a result of antisocial behaviour. In cases where no antisocial behaviour order has been granted by the court, the landlord must include in the notice the actions of the person who has behaved in an antisocial manner, the landlord's reasons for converting the tenancy and details of the tenant's right of appeal to the sheriff.

# Subletting, Assignment and Joint Tenancy

There are changes if you want to sublet all or part of your house to someone else, if you want to assign your tenancy (pass on the tenancy to someone else) or want another person to be included with you as a joint tenant.

## Subletting

This change will come into effect from **1 November 2019**. If the tenant has already told us that the proposed sublet is living there then no further notification is needed. As is already the case, before you can sublet your home you must ensure that you apply to us for permission.

In addition to our current rules, section 12(2) of the 2014 Act makes the following changes:

- you must have been the tenant of the house throughout the 12 months immediately before you apply for written permission to sublet your home (previously there was no qualifying period), or
- if you were not the tenant throughout the whole of that period, the house must have been your only or principal home during those 12 months; and the tenant must have told us that you were living there prior to the start of those 12 months.

## Assignment (passing your tenancy to someone else)

This change will come into effect from **1 November 2019**. As is already the case, before you can assign (pass) your home to someone else you must ensure that you apply to us for permission.

In addition to our current rules, section 12(2) of the 2014 Act makes the following changes:

- the house must have been your only or principal home during the 12 months immediately before you apply for written permission to pass your tenancy to someone else (previously there was no qualifying period); and
- the person you wish to pass your tenancy to must have lived at the property as their only or principal home for the 12 months before you apply (previously the qualifying period was 6 months); and
- the 12 month period cannot begin unless we have been told that the person is living in the property as their only or principal home. We must have been told that by you, a joint tenant, or the person you now wish to pass the tenancy to. If we have already been told that the person is living in the property we do not have to be notified again.

We can refuse permission to assign a tenancy if it is reasonable for us to do that. Two new reasons when we can refuse an application for assignation have been added to the existing list of reasons at section 32 of the Housing (Scotland) Act 2001. These new reasons are:

- where we would not give the person you wish to pass the tenancy to priority under our allocations policy;
- where, in our opinion, the assignation would result in the home being under occupied.

## Joint Tenancy

This change will come into effect from **1st November 2019**. Before you can add a joint tenant to your tenancy agreement, as is already the case you must ensure that you apply to us for permission. The person you wish to add as joint tenant, and any existing joint tenants, must apply along with you.

In addition to our current rules, section 12(1) of the 2014 Act makes the following changes:

- the proposed joint tenant must have lived at the property as their only or principal home for the 12 months before you apply for them to become a joint tenant (previously there was no qualifying period); and
- the 12 month period cannot begin unless we have been told that the person is living in the property as their only or principal home. We must have been told that by you, a joint tenant, or the person you now wish to become a joint tenant. If we have already been told that the person is living in the property we do not have to be notified again.

## Taking Over a Tenancy after the Tenant's Death (known as Succession)

These changes will come into effect from **1 November 2019**. If we have already been told by the appropriate person then we do not have to be notified again.

The 2014 Act changes some of the rules around when certain people can succeed to (take over) a Scottish secure tenancy on the death of the tenant. To ensure rights to succession are protected you must have told us that the person wishing to succeed to a tenancy has moved in with you at the time they do so.

This is very important if someone else has given up their home to care for you.

## Unmarried Partners

Section 13(a) and 13(d) of the 2014 Act make changes to the rules on succession for unmarried partners:

- the house must have been the unmarried partner's only or principal home for 12 months before they qualify to succeed to the tenancy (previously this was 6 months); and
- the 12 month period cannot begin unless we have been told that the individual is living in the property as their only or principal home. We must have been told that by you, a joint tenant, or the person who wishes to succeed to the tenancy.

## Family Members

Section 13(b) and 13(d) of the 2014 Act make changes to the rules on succession for family members:

- the house must have been the family member's only or principal home for 12 months before they qualify to succeed to the tenancy (previously there was no qualifying period, the person simply had to be living there at the time of the tenant's death); and
- the 12 month period cannot begin unless we have been told that the family member is living in the property as their only or principal home. We must have been told that by you, a joint tenant, or the person who wishes to succeed to the tenancy.

## Carers

Section 13(c) and 13(d) of the 2014 Act make changes to the rules on succession for carers:

- the house must have been the carer's only or principal home for 12 months before they qualify to succeed to the tenancy (previously there was no qualifying period, the person simply had to be living there at the time of the tenant's death and have given up a previous home to provide the care); and
- the 12 month period cannot begin unless we have been told that the carer is living in the property as their only or principal home. We must have been told that by you, a joint tenant, or the carer.

## Right to Buy

Right to buy ended for all tenants of social housing in Scotland who had a right to buy on 1 August 2016.

# HOW TO CONTACT US:

## BY PHONE:

AT ANYTIME OF THE DAY OR NIGHT

**0800 013 2196**

(free from a landline or mobile)

## ONLINE:



[customerexperience@riverclydehomes.org.uk](mailto:customerexperience@riverclydehomes.org.uk)



[www.riverclydehomes.org.uk](http://www.riverclydehomes.org.uk)



@rivclydehomes



@river.c.homes

## VISIT US:

### Clyde Square, Greenock

Mon 9:00am - 5:00pm

Tue 9:00am - 5:00pm

Wed 9:00am - 5:00pm\*

Thu 9:00am - 5:00pm

Fri 9:00am - 4:00pm

### Broomhill Way, Greenock

Mon 8:45am - 12:30pm

Tue 8:45am - 12:30pm

Wed 8:45am - 12:30pm

Thu 8:45am - 12:30pm

Fri 8:45am - 12:30pm

*\*We are closed on the last Wednesday of the month from 1pm for staff training*

## IN WRITING:

### River Clyde Homes:

Roxburgh House,  
102 - 112 Roxburgh St,  
Greenock PA15 4JT

